



December 1, 2016

DIVISION MEMORANDUM

No. 779, s. 2016

ONE-DAY CONFERENCE FOR THE LEADER AND PARTNER SCHOOL HEADS

TO : Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of a **ONE-DAY CONFERENCE FOR THE LEADER AND PARTNER SCHOOL HEADS** on December 7, 2016 (8:00 AM- 5:00 PM) at Pavilion, Ecotech Center, Lahug, Cebu City.
2. This activity aims to:
 - a. share and submit updates on the implementation of school-to-school partnerships ;
 - b. discuss learning needs assessment and the Continuous Improvement (CI) Methodology; and
 - c. plan for the on-site monitoring and evaluation and the incoming division/regional symposium.
3. Traveling expenses of the participants shall be chargeable against **local School/MOOE/SEF/School-to-School Partnerships Funds**, while traveling expenses of the division personnel and other incidental expenses relative hereto, shall be chargeable against **School-to-School Partnerships 2016 Program Support Fund (PSF)**, subject to their availability and the usual accounting and auditing rules and regulations.
4. This Memorandum serves as " Authority to Travel" of the participants.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 414-7457
Accounting Section: (032) 254-2632
Disbursing Section: (032) 255-4401
Admin/Legal: (032) 253-7847

Website : www.depedcebuprovince.com
E-mail Add: depedcebuprovince@yahoo.com

Republic of the Philippines
Region VII, Central Visayas
Department of Education
Division of Cebu Province
Leader School: _____
Partner School: _____

TITLE OF ACTIVITY _____

Duration (Inclusive Date Accomplished): _____

I. SITUATIONAL ANALYSIS/CONTEXT

II. TECHNICAL ASSISTANCE OBJECTIVE:

III. WHAT WAS UNDERTAKEN?

| PLANNING MADE | ACTION TAKEN | RESULTS |
|---------------|--------------|---------|
| | | |

- IV. REFLECTION / LEARNING INSIGHTS
- V. CHALLENGES/ RECOMMENDATIONS
- VI. DOCUMENTATIONS

TA PROVIDER

TA RECIPIENT

PROJECT TEAM FOCAL PERSON

PROJECT TEAM FOCAL PERSON

NOTED:

HEAD OF LEADER SCHOOL

HEAD OF PARTNER SCHOOL